



Planning & Development Intern

The National Landing Business Improvement District (BID) is seeking an analytical and data-driven individual to serve as the **Planning & Development Intern**. This newly created position will work in the Planning and Development Division and will support all aspects of the BID's programmatic work in economic development, community planning, and placemaking. This role will also support extensive research and analytical endeavors for National Landing. The Planning & Development Intern will work closely with the team and will be responsible for the following primary responsibilities:

- Support team in the execution of large-scale research projects around Innovation Districts and Smart City development
- Provide research and data collection support for National Landing team and stakeholders
- Support publication efforts for all Development & Planning initiatives
- Provide editorial assistance for research publications and other written responses
- Inventory NL's Office and Retail landscape
- Coordinate planning engagements with key stakeholders of NL
- Assist in urban analytics, map making, and data visualization
- Other duties as required

EXPERIENCE AND QUALIFICATIONS:

- Ability to manage multiple priorities and meet deadlines with minimal supervision
- Strong organizational, written, and verbal communication skills
- High degree of accuracy and attention to detail
- Detail-oriented, self-starter, and problem-solver
- Technical capability with Microsoft Office including Word, PowerPoint, and Excel
- Expertise in ArcGIS, Tableau, and other data visualization programs
- Team-oriented with a positive outlook
- Collaborative and creative mindset and ability to work in a fast-paced environment
- Familiarity with Arlington County and National Landing a plus
- Currently enrolled or completed an undergraduate or graduate program in an accredited College or University

EMPLOYMENT TYPE: Part-time (may include evening meetings, and/or weekend community events). This is a paid internship (\$20/hour) with approximately 20 hours a week commitment.

Required in-office and virtual dates. ***Qualifying applicants will be interviewed on a rolling basis.***

We look forward to hearing from you!

To apply, please provide portfolio/work samples and resume to careers@nationallanding.org with a subject line of "Planning and Development Intern."

About the National Landing Business Improvement District

The National Landing BID is a nonprofit public-private partnership that serves as the place management organization for the National Landing neighborhoods of Crystal City, Pentagon City, and Potomac Yard. We're storytellers, placemakers, idea champions, and community builders. We bring people together through placemaking, public art, transportation, economic development, events, marketing, and promotion.

Already Virginia's largest walkable downtown, National Landing is in the midst of an exciting renaissance driven by billions of dollars in public and private investment that will deliver new and enhanced housing, offices, parks, transportation and infrastructure in the coming years.

Our mission, vision, and values

Mission: To serve as champions for the National Landing neighborhoods of Crystal City, Pentagon City, and Potomac Yard

Vision: National Landing will redefine downtown as a dynamic, mixed-use, urban center with vibrant streets, playful programming, next-generation mobility, world-class parks, and human-scaled design. Our future is sustainable and innovative, with a strong economy and inclusive community.

Values: Collaborative, creative, design-forward, fun, inclusive, innovative, people-centered, sustainable

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