



# THE GRADUATE SCHOOL

## Application for Graduate Admission Supplementary Application Form (Part Two) – NAAB Verification Form (ARCH/ARCP/ARHP/ARDV)

**Complete this form:** If you have completed or plan to complete an undergraduate degree in architecture or a related field and would like to be considered for advanced standing, please complete this form. You may also wait until you have received a decision to complete this form. In that case, please just upload a blank copy. If you do decide to submit it with your application, you may receive your decision faster. Please upload this form to the *Uploads Requirement* section (*Supplementary Application Part Two*) of the online application.

**Upload a blank form:** If you have not completed or do not plan on completing a degree in Architecture, or if you have an undergraduate degree in any other field, please upload a blank form to the *Uploads Requirement* section (*Supplementary Application Part Two*) of the online application.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Date of Birth (MM/DD/YY) \_\_\_\_\_ ApplyYourself/Hobsons ID \_\_\_\_\_

**Instructions:**

1. Gather digital copies of the **syllabi** from the relevant courses in your undergraduate coursework.
2. Fill-in the information requested (course number, title, instructor, credit hours, and final grade – this information must correspond to the information in your transcript).
3. List the NAAB Program Criteria (PC) and Student Criteria (SC) that you believe were covered in the studio/course (you may find that consulting with a faculty member or advisor at your undergraduate institution will help you to complete this task).
4. Arrange the syllabi in the order that courses are reported below.
5. Place this sheet on top of the syllabi.

**Send to:**

Michael Ezban ([mezban@umd.edu](mailto:mezban@umd.edu))  
 Assistant Director of Graduate Architecture  
 School of Architecture, Planning, and Preservation  
 University of Maryland  
 College Park, MD 20742

Studio Courses						
Course Number	Course Title	Instructor	Credit Hours	Final Grade	NAAB Criteria Covered	Action

History/Theory						
Course Number	Course Title	Instructor	Credit Hours	Final Grade	NAAB Criteria Covered	Action

Building Materials and Assemblies						
Course Number	Course Title	Instructor	Credit Hours	Final Grade	NAAB Criteria Covered	Action

Structural Systems						
Course Number	Course Title	Instructor	Credit Hours	Final Grade	NAAB Criteria Covered	Action

Environmental Systems						
Course Number	Course Title	Instructor	Credit Hours	Final Grade	NAAB Criteria Covered	Action

Sample						
Course Number	Course Title	Instructor	Credit Hours	Final Grade	NAAB Criteria Covered	Action
ARCH	Design Studio	FL Wright	6	A+	PC 2; SC 3	

I certify by signature that the above information is accurate, to the best of my knowledge.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**Master of Architecture Advanced Placement Verification Process**

The NAAB recognizes that students transferring to an undergraduate accredited program or entering a graduate accredited program come from different types of programs and have different needs, aptitudes, and knowledge bases. In this condition, a program must demonstrate that it utilizes a thorough and equitable process to evaluate incoming students and that it documents the accreditation criteria it expects students to have met in their education experiences in non-accredited programs.

- A program must document its process for evaluating a student's prior academic coursework related to satisfying NAAB accreditation criteria when it admits a student to the professional degree program.
- In the event a program relies on the preparatory education experience to ensure that admitted students have met certain accreditation criteria, the program must demonstrate it has established standards for ensuring these accreditation criteria are met and for determining whether any gaps exist.
- A program must demonstrate that it has clearly articulated the evaluation of baccalaureate- degree or associate-degree content in the admissions process, and that a candidate understands the evaluation process and its implications for the length of a professional degree program before accepting an offer of admission.

Applicants for the Master of Architecture with advanced standing shall have completed the following coursework as part of their undergraduate degree in architecture equivalent to:

- 4 – Architectural Design Studios (6 credits each for a total of 24 credits)
- 1 – Building Materials and Assemblies course (3-4 credits)
- 2 – Structural Systems Courses (3-4 credits each)
- 2 – Environmental Systems Courses (3-4 credits each)
- 2 – History of World Architecture Courses (3 credits each)

The course work must satisfy National Architectural Accrediting Board student performance criteria, which are either met or partially met in the University of Maryland's Bachelor of Science program and serve as pre-requisites for admission to the Master of Architecture program with advanced standing. The student shall have received a grade no less than B (3.0) in the courses in question. The NAAB criteria required for advanced standing consideration are:

- PC.2 Design—How the program instills in students the role of the design process in shaping the built environment and conveys the methods by which design processes integrate multiple factors, in different settings and scales of development, from buildings to cities.
- PC.3 Ecological Knowledge and Responsibility—How the program instills in students a holistic understanding of the dynamic between built and natural environments, enabling future architects to mitigate climate change responsibly by leveraging ecological, advanced building performance, adaptation, and resilience principles in their work and advocacy activities.
- PC.4 History and Theory—How the program ensures that students understand the histories and theories of architecture and urbanism, framed by diverse social, cultural, economic, and political forces, nationally and globally.
- PC.8 Social Equity and Inclusion—How the program furthers and deepens students' understanding of diverse cultural and social contexts and helps them translate that understanding into built environments that equitably support and include people of different backgrounds, resources, and abilities.
- SC.1 Health, Safety, and Welfare in the Built Environment—How the program ensures that students understand the impact of the built environment on human health, safety, and welfare at multiple scales, from buildings to cities.
- SC.3 Regulatory Context—How the program ensures that students understand the fundamental principles of life safety, land use, and current laws and regulations that apply to buildings and sites in the United States, and the evaluative process architects use to comply with those laws and regulations as part of a project.
- SC.4 Technical Knowledge—How the program ensures that students understand the established and emerging systems, technologies, and assemblies of building construction, and the methods and criteria architects use to assess those technologies against the design, economics, and performance objectives of projects.
- SC.5 Design Synthesis—How the program ensures that students develop the ability to make design decisions within architectural projects while demonstrating synthesis of user requirements, regulatory requirements, site conditions, and accessible design, and consideration of the measurable environmental impacts of their design decisions.
- SC.6 Building Integration—How the program ensures that students develop the ability to make design decisions within architectural projects while demonstrating integration of building envelope systems and assemblies, structural systems, environmental control systems, life safety systems, and the measurable outcomes of building performance.

#### Supporting Materials Required for Verification

Final determination of an applicant's eligibility for advanced standing in the Master of Architecture program will be made after he/she has been offered admission.

Candidates will be informed of their eligibility to apply for advanced standing in the letter offering admission. Candidates who desire to be considered for advanced standing will be required to submit additional evidence to demonstrate that they satisfied required NAAB Criteria to a satisfactory extent during the course of their undergraduate degree program. The following materials will be used in the evaluation process:

- The portfolio of academic work from architectural design studios (submitted as part of the regular application process – there is no need to resubmit this).
  - Course syllabi for each course taken during the applicant's undergraduate education in the following areas:
    - Structures courses
    - Building methods and materials courses
    - Mechanical, electrical and plumbing courses
    - Design studios
    - History / Theory courses
    - Professional practice courses (if any)
    - Any other course for which you satisfied a NAAB Criteria
  - Assignments, projects, examinations, tests, and quizzes that serve as evidence of successful completion of the criteria from the above courses.
  - **If deficiencies in criteria are found to exist, the applicant's curriculum will be modified to include additional coursework to satisfy the NAAB Criteria requirements.**
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