Portfolio Application Requirements

Degree Placement Review Process
Fall 2020

Due by Monday, March 2, 2020, 4:30pm

Your work must be submitted in a single PDF in the following order:

Your portfolio must be in the order outlined below:

1) Application Form
   • Must be the first page

2) Transcript(s)
   • Submit transcripts of academic records for all colleges/universities previously attended (even if you only took one course.)
   • Transcripts from UMD may be unofficial in order to include your spring 2020 courses.
   • Pre-Requisite Courses: (with C- or better)
     i. ARCH170 or ARCH171
     ii. ARCH200
     iii. ARCH300
     iv. ARCH225
     v. ARCH226
     vi. MATH120/140
     vii. PHYS121
   • Courses in Progress
     i. ARCH400 & ARCH463

*Must be taken before Fall 2020
*Some exceptions are made

3) Resume (Length: 1 page)

4) Portfolio (See Page 2)

5) Essay
   • 2 page double-spaced word processed essay on the following
     o What are your goals and aspirations for your education? (Please Note: This is not a research paper. Please describe your thoughts and opinions as opposed to reporting only the facts.)

6) Letter of Circumstance (Optional)
   • You may submit an additional statement that describes any extenuating circumstances relevant to your application.
PORTFOLIO
Degree Placement Review Process
Fall 2020
Due by Monday, March 2, 2020, 4:30 p.m.

Your work must be submitted in a single PDF in the following order:

**Your portfolio must be in the order outlined below:**
-- Application Form
-- Transcript(s)
-- Resume (1 page)
-- Portfolio (Details Below)
-- Essay
-- Letter of Circumstance (Optional)

**Portfolio will consist of eleven (11) pages, which will consist of the following:**
Six (6) drawings executed **freehand and from life (not from a photograph)** in pencil on 8 ½" x 11" drawing paper (such as Strathmore). They shall **NOT** be photocopies or work other than the applicant’s and shall **NOT** be computer drawings. Traced images are **NOT** permitted. Be sure to clearly label each drawing. Originals must be submitted in the following order:

1) An interior one-point perspective view of a significant architectural space. This drawing is required to be made **from life and on-site**. Drawings made from photographs are **NOT** permitted.

2) An exterior two-point perspective view of significant work of architecture including context (e.g. church, city hall, museum, university building, theater, library, memorial, etc.) This drawing is required to be made **from life and on-site**. Drawings made from photographs are **NOT** permitted.

3) A human hand or foot with attention paid to composition, framing and context. This drawing is required to be made **from life**. Drawings made from photographs are **NOT** permitted.

4) One of the following: a bicycle or a wooden or steel frame chair (not a stuffed chair). Attention should be paid to composition and framing. This drawing is required to be made **from life**. Drawings made from photographs are **NOT** permitted.

5) One of the following architectural details: a building cornice, column capital, balustrade, or other architectural ornamentation. The detail should be studied close up and shown as a fragment. This is required to be made **from life and on-site**. Drawings made from photographs are **NOT** permitted.

6) Original assignment submitted for academic credit. This should be a drawing submitted for a class grade.

Five (5) any of the following: freehand drawings (in pencil or ink), paintings (any medium), furniture (which you designed and made), architectural models (your own work or made by you for an architecture firm), and/or design work (your own work from school, internships, or extracurricular activities). These submissions should may be the originals or can be photographed or scanned and reproduced. Showcasing process is strongly encouraged.