

UNIVERSITY OF MARYLAND
A. James Clark School of Engineering
School of Architecture, Planning and Preservation

**CONSTRUCTION PROJECT MANAGEMENT INTERNSHIP
EMPLOYER'S EVALUATION FORM**

Student's Name: _____ Date: _____

Employer: _____

Supervisor's Name: _____

Supervisor's Signature: _____

INSTRUCTIONS: Please review the following characteristics and evaluate the student objectively, comparing him/her to other students of comparable academic levels, with other personnel assigned to the same or similar tasks, or to your own individual standards. Please check the appropriate description.

| RELATIONS WITH OTHERS | ATTITUDE/APPLICATION TO WORK |
|-------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Exceptionally well accepted | <input type="checkbox"/> Very enthusiastic |
| <input type="checkbox"/> Works well with others | <input type="checkbox"/> Average diligence and interest |
| <input type="checkbox"/> Has difficulty working with others | <input type="checkbox"/> Definitely not interested |

| JUDGMENT | DEPENDABILITY |
|-----------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Exceptionally mature | <input type="checkbox"/> Very dependable |
| <input type="checkbox"/> Usually makes the right decision | <input type="checkbox"/> Usually dependable |
| <input type="checkbox"/> Consistently uses bad judgment | <input type="checkbox"/> Unreliable |

| ABILITY TO LEARN | QUALITY OF WORK |
|------------------------------------------------|------------------------------------|
| <input type="checkbox"/> Learns very quickly | <input type="checkbox"/> Excellent |
| <input type="checkbox"/> Average in learning | <input type="checkbox"/> Average |
| <input type="checkbox"/> Appears disinterested | <input type="checkbox"/> Very poor |

| COMMUNICATION SKILLS |
|----------------------------------------------------------------------------|
| <input type="checkbox"/> Excellent skills in speech, writing and drawing |
| <input type="checkbox"/> Experiences difficulty communicating |
| <input type="checkbox"/> Communicates at a minimum level to accomplish job |

| ATTENDANCE | PUNCTUALITY |
|------------------------------------|------------------------------------|
| <input type="checkbox"/> Regular | <input type="checkbox"/> Regular |
| <input type="checkbox"/> Irregular | <input type="checkbox"/> Irregular |

| OVERALL PERFORMANCE |
|------------------------------------|
| <input type="checkbox"/> Excellent |
| <input type="checkbox"/> Average |
| <input type="checkbox"/> Poor |

What suggestions, if any would you offer the intern to help with his/her career development?

The student or the employer should scan this completed form and email it to: hbulich@umd.edu